

STUDENT ANCILLARY CHARGES 2017

Activity	Fee
Enrolment Fees	
Enrolment Fee for Vocational Education Training (VET) Courses (non-refundable)	\$250.00
Enrolment Fee for Higher Education Courses (non-refundable)	\$250.00
Change of Course Fee (Payable upon acceptance of a change of course to a different discipline or level. Only applicable if a CoE was already issued for the previous course- non refundable)	\$200.00
General Fees	
Re-issue Student ID Card	\$ 15.00
Photocopy/Printing Fee	Minimum \$10 per recharge
<i>Note:- All new students receive a \$5 once only credit on their student card upon enrolment</i>	
- Standard (A4 size, black and white) printing or photocopying: cost is per side	\$ 0.10
- Black and white (A3) printing or photocopying: cost is per side.	\$ 0.20
- Colour printing and photocopying (A4): cost is per side	\$ 0.20
- Colour printing and photocopying (A3): cost is per side	\$ 0.40
Late payment fee	\$100.00
Supplementary Exam fee	NIL
Re-issuing of Academic Qualifications	
Re-issue Transcript	\$ 30.00
Re-issue Certificate (VET)	\$ 30.00
Re-issue Testamur	\$100.00
Postage of certificates etc.	
- Registered Mail	\$ 25.00
- Courier	\$ 40.00
VET Re-assessment/ Repeat Fees	
VET Re-assessment/Re-submission Fee (for students who are deemed NYC at the conclusion of a study block and are eligible to re-sit or re-submit an assessment or exam) (Refer to VET Student Handbook) with supporting documentation for extenuating circumstances.	No charge
VET Re-assessment/Re-submission Fee (for students who are deemed NYC at the conclusion of a study block and request to re-sit or re-submit an assessment or exam) (Refer to VET Student Handbook) NOT due to extenuating circumstances.	\$250.00
VET Repeat Subject Fee (for students who are deemed NYC at the conclusion of a study block due to (1) failure to submit an assessment on time, (2) sit for an exam <i>or</i> (3)unsatisfactory attendance will be required to repeat the entire subject)	Applicable subject fee
Graduation Fees	
Graduation Fee	To be advised
Graduation Gown Hire	To be advised
Graduation attendance (additional guests)	To be advised
Credit Card Charges	
Credit card surcharge	2%

ACTIVITY	FEE
Library Fees	
Late fee (7 day loan 14 – 89 days overdue)	\$10.00
Late fee (2 days loan) \$1.00 fee per DAY up to a maximum of \$20.00	\$1.00 per day Up to \$20.00
Late fee (3 hour loan) \$1.00 fee per HOUR up to a maximum of \$20.00	\$1.00 per hour Up to \$20.00
Lost/damaged book fee (90 days overdue)	Book cost + 20%