

## Application for Admission

Kent Institute Australia (Kent) – DOMESTIC Students Only

### 1. Personal Details (as appears on passport or birth certificate)

|   |            |     |                          |               |        |        |
|---|------------|-----|--------------------------|---------------|--------|--------|
| <b>Title:</b>   | Mr.        | Ms. | Mrs.                     | Miss          | Other: |        |
| <b>Family Name:</b>                                     |            |     |                          |               |        |        |
| <b>Given Names:</b>                                     |            |     |                          |               |        |        |
| <b>Date of Birth:</b>                                   | (DD/MM/YY) |     |                          | <b>Gender</b> | Male   | Female |
| <b>Nationality:</b>                                     |            |     | <b>Country of Birth:</b> |               |        |        |
| <b>Are you an Aboriginal or Torres Strait Islander?</b> | No         |     | Yes                      |               |        |        |
| <b>Have you enrolled at Kent previously?</b>            | No         |     | Yes Kent ID:             |               |        |        |

### 2. Contact Details

|                                      |  |  |                      |                   |  |
|--------------------------------------|--|--|----------------------|-------------------|--|
| <b>Current address in Australia:</b> |  |  |                      |                   |  |
| <b>City/Suburb:</b>                  |  |  | <b>State:</b>        | <b>Post Code:</b> |  |
| <b>Home Phone:</b>                   |  |  | <b>Mobile Phone:</b> |                   |  |
| <b>* Email:</b>                      |  |  |                      |                   |  |

### 3. Application Lodgement

|  |                                     |             |
|--|-------------------------------------|-------------|
| <b>Are you applying to Kent through an agent?</b>  | No – Applying Directly              | Yes – Agent |
| <b>Agent Details (if applicable)</b><br>Place Agent Stamp here.                                | <b>Agent's Representative Name:</b> |             |
|  | <b>Email:</b>                       |             |
| <b>We will notify your application result by Email to:</b>                                     | Applicant                           | Agent       |
| <b>Have you visited Kent's website? (<a href="http://www.kent.edu.au">www.kent.edu.au</a>)</b> | Yes                                 | No          |

### 4. Education and Academic Achievements

|   |   |                                   |                                   |                                     |
|---|---|-----------------------------------|-----------------------------------|-------------------------------------|
| <b>Completed Education:</b>   | High School                                 | College                           | University                        |                                     |
| <b>Please list all secondary and post-secondary programs in which you have been enrolled?</b> |   |                                   |                                   |                                     |
| <b>Course/Award</b><br>e.g., HSC, A levels  | <b>Institution</b><br>e.g., Taylors College | <b>Country</b><br>e.g., Australia | <b>Year started</b><br>e.g., 2001 | <b>Year completed</b><br>e.g., 2005 |
|   |   |                                   |                                   |                                     |
|   |   |                                   |                                   |                                     |
| <b>Please specify:</b>  | <b>Other:</b>                               |                                   |                                   |                                     |



**Applicants must attach certified copies of all relevant academic certificates and transcripts.**

**Certified copies must be stamped and signed by a Justice of the Peace, Commissioner for Declarations, an approved Kent education agent or the issuing authority/institution, and the certifier's stamp must include the certifier's printed name, title/position, signature and date of notary.**

**All documents not in English must be accompanied by certified and translated English copies by an approved translator.**

## 5. Vocational Education & Training (VET) Course(s) Details- Available in Sydney ONLY

### Preferred Commencement (VET)

| Year | Jan* | Feb | Mar* | Apr | May* | July | Aug* | Sept | Oct* |
|------|------|-----|------|-----|------|------|------|------|------|
|------|------|-----|------|-----|------|------|------|------|------|

### Course(s) Details (VET)

|   |  |
|---|--|
| <p><b>Certificate IV in Business BSB40215</b> <i>37 weeks</i></p>   | <p><b>Certificate IV in Web-Based Technologies ICT40315</b> <i>30 weeks</i></p>  |
| <p><b>Certificate IV in Marketing and Communication BSB42415</b> <i>1 year</i></p> <p><b>Diploma of Marketing and Communication BSB52415</b> <i>1 year</i></p> <p><b>Advanced Diploma of Marketing and Communication BSB61315</b> <i>1 year</i></p> | <p><b>Diploma of Website Development ICT50615</b> <i>41 weeks</i></p> <p><b>Diploma of Digital Media Technologies ICT50915</b> <i>41 weeks</i></p> <p><b>Advanced Diploma of Information Technology ICT60115</b> <i>30 weeks</i></p> |
| <p><b>Diploma of Leadership and Management BSB51915</b> <i>1 year</i></p> <p><b>Advanced Diploma of Leadership and Management BSB61015</b> <i>1 year</i></p>  | <p><b>Other (Please specify):</b></p>  |
| <p><i>5 intakes per year* (Jan, Mar, May, Aug, Oct)</i></p> <p><b>Diploma of Project Management BSB51415</b> <i>1 year</i></p> <p><b>Advanced Diploma of Program Management BSB61215</b> <i>1 year</i></p>  |  |

### Recognition of Prior Learning and/or Current Competencies

|   |     |    |
|---|-----|----|
| Are you seeking RPL or RCC/Credit Transfer for studies completed? | Yes | No |
|---|-----|----|

*Please attach detailed Unit Outlines for subjects/unit that have been successfully completed and the 'Course Credit Application Form for Vocational Courses'.*

### Unique Student Identifier (USI)

All students applying for a VET course must supply their Unique Student Identifier (USI)  
 More information about USI's, including how to apply for your USI online, go to [www.usi.gov.au](http://www.usi.gov.au).

Unique Student Identifier:

## 6. Higher Education (HEd Course(s) Details

### Preferred Commencement and Campus Location

|                         |             |             |                       |
|-------------------------|-------------|-------------|-----------------------|
| Location (Please tick): | Sydney      | Melbourne   |                       |
| Commencement:           | Trimester 1 | Trimester 2 | Trimester 3      Year |

### Course(s) Details HEd

|   |   |   |
|---|---|---|
| <b>Bachelor of Business</b>               | Full time <i>36 months/8 units per year</i> | Part time <i>72 months/4 units per year</i> |
| Specialisation                            |   |   |
| Management                                | Marketing                                   | Information Systems      Accounting         |
| Double Specialisation                     |   |   |
| Management and Information Systems        | Marketing and Information Systems           | Marketing and Management                    |
| <b>Bachelor of Accounting</b>             | Full time <i>36 months/8 units per year</i> | Part time <i>72 months/4 units per year</i> |
| <b>Bachelor of Information Technology</b> | Full time <i>36 months/8 units per year</i> | Part time <i>72 months/4 units per year</i> |

### Advanced Standing/ Credit Transfer

|  |     |    |
|--|-----|----|
| Are you seeking Advanced Standing/Credit Transfer for studies completed? | Yes | No |
|--|-----|----|

*Please attach detailed Unit Outlines for subjects/units you have successfully completed and the 'Course Credit Application Form for Higher Education Courses'.*

## 7. English Proficiency (Overall Academic IELTS 5.5 or equivalent is required, with all bands no less than 5.0)

|   |     |    |
|---|-----|----|
| Is English your first language?   | Yes | No |
| Do you hold a certificate of English proficiency?<br>(e.g.: Academic IELTS, TOEFL, Pearsons)                            | Yes | No |
| Did you complete secondary or tertiary study with English as the language of instruction?<br>(In Australia or overseas) | Yes | No |



*Applicants must attach certified copies of all relevant English certificates and transcripts.*

## 8. Marketing

|                              |        |          |       |       |
|------------------------------|--------|----------|-------|-------|
| How did you hear about Kent? | Friend | Internet | Agent | Other |
| <i>Please specify:</i>       |        |          |       |       |

## 9. Medical / Special Needs

|   |         |          |        |
|---|---------|----------|--------|
| Do you have difficulties in any of the following areas? | Hearing | Mobility | Vision |
| <i>Other Medical, Please specify:</i>                   |         |          |        |

## 10. Declaration

I declare that the information supplied in this application is true and correct. I authorise Kent to obtain enrolment and academic information from any of my previous or current education providers. I understand that Kent will take remedial corrective action if the information provided is false and misleading.

|                   |              |
|-------------------|--------------|
| <b>Name:</b>      |              |
| <b>Signature:</b> | <b>Date:</b> |

## 11. Admission Checklist

|   |
|---|
| Complete all required sections and sign this 'Application for Admission' form.                        |
| Provide a certified copy of your Australian passport or birth certificate.                            |
| Provide certified copies (and necessary translations) of your academic studies.                       |
| Provide documentary evidence of your English proficiency (if applicable)                              |
| Please check that contact details are valid and correct (incorrect details may void this application) |

## 12. Submit your application

Submit the completed 'Application for Admission' form, including the supporting documentation by email to [admissions@kent.edu.au](mailto:admissions@kent.edu.au).

Kent will endeavour to process all applications within three (3) working days. However, this may vary due to unforeseen application volumes or peak admission periods throughout the academic year.

Incomplete applications will delay processing until Kent can accurately assess or verify that the applicant meets the entry requirements for admission.

|  |  |   |
|--|--|---|
| <p><b>Sydney Campus Address:</b><br/>Mezzanine, Levels 1, 5 and 11<br/>10 Barrack Street,<br/>Sydney, NSW, 2000<br/>Phone: +61 2 9093 5100</p> |  <p><b>Melbourne and Sydney Contacts:</b><br/>Email: <a href="mailto:admissions@kent.edu.au">admissions@kent.edu.au</a></p> | <p><b>Melbourne Campus Address:</b><br/>Levels 9 and 10,<br/>350 Queen Street<br/>Melbourne VIC 3004<br/>Phone: +61 3 8353 0800</p> |
|--|--|---|