






Application for Admission

Kent Institute Australia (Kent) – DOMESTIC Students Only

1. Personal Details (as appears on passport or birth certificate)				
Title:	Mr.	Ms.	Mrs.	Miss Other:
Family Name:				
Given Names:				
Date of Birth:	(DD/MM/YY)		Gender	Male Female
Nationality:		Country of Birth:		
Are you an Aboriginal or Torres Strait Islander?	No		Yes	
Have you enrolled at Kent previously?	No		Yes Kent ID:	
2. Contact Details				
Current address in Australia:				
City/Suburb:		State:	Post Code:	
Home Phone:		Mobile Phone:		
* Email:				
3. Application Lodgement				
Are you applying to Kent through an agent?	No – Applying Directly		Yes – Agent	
Agent Details (if applicable) Place Agent Stamp here.	Agent's Representative Name:			
	Email:			
We will notify your application result by Email to:	Applicant		Agent	
Have you visited Kent's website? (www.kent.edu.au)	Yes		No	

4. Education and Academic Achievements				
Completed Education:	High School	College	University	
Please list all secondary and post-secondary programs in which you have been enrolled?				
Course/Award e.g., HSC, A levels	Institution e.g., Taylors College	Country e.g., Australia	Year started e.g., 2001	Year completed e.g., 2005
Please specify:		Other:		
 Applicants must attach certified copies of all relevant academic certificates and transcripts.				
Certified copies must be stamped and signed by a Justice of the Peace, Commissioner for Declarations, an approved Kent education agent or the issuing authority/institution, and the certifier's stamp must include the certifier's printed name, title/position, signature and date of notary.				
All documents not in English must be accompanied by certified and translated English copies by an approved translator.				

5. Vocational Education & Training (VET) Course(s) Details- Available in Sydney ONLY									
Preferred Commencement (VET)									
Year	Jan*	Feb	Mar*	Apr	May*	July	Aug*	Sept	Oct*
Course(s) Details (VET)									
Certificate IV in Business BSB40215 37 weeks				Certificate IV in Web-Based Technologies ICT40315 30 weeks					
Certificate IV in Marketing and Communication BSB42415 1 year				Diploma of Website Development ICT50615 41 weeks					
Diploma of Marketing and Communication BSB52415 1 year				Diploma of Digital Media Technologies ICT50915 41 weeks					
Advanced Diploma of Marketing and Communication BSB61315 1 year				Advanced Diploma of Information Technology ICT60115 30 weeks					
Diploma of Leadership and Management BSB51915 1 year				Certificate IV in Accounting and Bookkeeping FNS40217 (72 weeks)					
Advanced Diploma of Leadership and Management BSB61015 1 year				Diploma of Accounting ICT50615 (60 weeks)					
5 intakes per year* (Jan, Mar, May, Aug, Oct)				Advanced Diploma of Accounting FNS60217 (82 weeks)					
Diploma of Project Management BSB51415 1 year									
Advanced Diploma of Program Management BSB61215 1 year									
Recognition of Prior Learning and/or Current Competencies									
Are you seeking RPL or RCC/Credit Transfer for studies completed?							Yes	No	
 Please attach detailed Unit Outlines for subjects/unit that have been successfully completed and the 'Course Credit Application Form for Vocational Courses'.									
Unique Student Identifier (USI)									
All students applying for a VET course must supply their Unique Student Identifier (USI) More information about USI's, including how to apply for your USI online, go to www.usi.gov.au .									
Unique Student Identifier:									
6. Higher Education (HEd Course(s) Details									
Preferred Commencement and Campus Location									
Location (Please tick):		Sydney			Melbourne				
Commencement:		Trimester 1		Trimester 2		Trimester 3		Year	
Course(s) Details HEd									
Bachelor of Business		Full time 36 months/8 units per year				Part time 72 months/4 units per year			
Specialisation									
Management		Marketing		Information Systems			Accounting		
Double Specialisation									
Marketing/Management									
Bachelor of Accounting		Full time 36 months/8 units per year				Part time 72 months/4 units per year			
Bachelor of Information Technology (BIT)		Full time 36 months/8 units per year				Part time 72 months/4 units per year			
BIT (Cyber Security) Specialisation		Full time 36 months/8 units per year				Part time 72 months/4 units per year			
Advanced Standing/ Credit Transfer									
Are you seeking Advanced Standing/Credit Transfer for studies completed?							Yes	No	
 Please attach detailed Unit Outlines for subjects/units you have successfully completed and the 'Course Credit Application Form for Higher Education Courses'.									

7. English Proficiency (Overall Academic IELTS 5.5 or equivalent is required, with all bands no less than 5.0)				
Is English your first language?	Yes	No		
Do you hold a certificate of English proficiency? (e.g.: Academic IELTS, TOEFL, Pearsons)	Yes	No		
Did you complete secondary or tertiary study with English as the language of instruction? (In Australia or overseas)	Yes	No		
 Applicants must attach certified copies of all relevant English certificates and transcripts.				
8. Marketing				
How did you hear about Kent?	Friend	Internet	Agent	Other
Please specify:				
9. Medical / Special Needs				
Do you have difficulties in any of the following areas?	Hearing	Mobility	Vision	
Other Medical, Please specify:				
10. Declaration				
I declare that the information supplied in this application is true and correct. I authorise Kent to obtain enrolment and academic information from any of my previous or current education providers. I understand that Kent will take remedial corrective action if the information provided is false and misleading.				
Name:				
Signature:			Date:	
11. Admission Checklist				
Complete all required sections and sign this 'Application for Admission' form.				
Provide a certified copy of your Australian passport or birth certificate.				
Provide certified copies (and necessary translations) of your academic studies.				
Provide documentary evidence of your English proficiency (if applicable)				
Please check that contact details are valid and correct (incorrect details may void this application)				
12. Submit your application				
Submit the completed 'Application for Admission' form, including the supporting documentation by email to admissions@kent.edu.au. Kent will endeavour to process all applications within three (3) working days. However, this may vary due to unforeseen application volumes or peak admission periods throughout the academic year. <u>Incomplete applications will delay processing</u> until Kent can accurately assess or verify that the applicant meets the entry requirements for admission.				
Sydney Campus Address: Mezzanine, Levels 1, 5 and 11 10 Barrack Street, Sydney, NSW, 2000 Phone: +61 2 9093 5100	 Melbourne and Sydney Contacts: Email: admissions@kent.edu.au		Melbourne Campus Address: Levels 9 and 10, 350 Queen Street Melbourne VIC 3004 Phone: +61 3 8353 0800	