


Application for Admission




Kent Institute Australia (Kent) – DOMESTIC Students Only

1. Personal Details (as appears on passport or birth certificate)					
Title:	Mr.	Ms.	Mrs.	Miss	Other:
Family Name:					
Given Name(s):					
Middle Name:					
Date of Birth:	(DD/MM/YY)			Gender	
Country of Birth:					
Citizenship Status:					
Australian Citizen		Australian Permanent Resident			
New Zealand Citizen		Permanent Humanitarian Visa Holder			
Are you an Aboriginal or Torres Strait Islander?					
No	Aboriginal	Torres Strait Islander	Both		
Have you enrolled at Kent previously?			No	Yes	Kent ID:
Unique Student Identifier (USI)					
All students applying for a VET course must supply their Unique Student Identifier (USI) More information about USI's, including how to apply for your USI online, go to www.usi.gov.au .					
Unique Student Identifier:					

2. Contact Details					
Current address in Australia:					
Flat/ Unit:	Street Number:	Street Name:			
City/Suburb:			State:	Post Code:	
Home Phone:			Mobile Phone:		
Email:					

3. Application Lodgement		
Are you applying to Kent through an agent?	No – Applying Directly	Yes – Agent
Agent Details (if applicable) Place Agent Stamp here.	Agent's Representative Name:	
	Email:	
We will notify your application result by Email to:	Applicant	Agent
Have you visited Kent's website? (www.kent.edu.au)	Yes	No

4. Education and Academic Achievements										
Completed Education:		High School			College			University		
Please list all secondary and post-secondary programs in which you have been enrolled?										
Course/Award e.g., HSC, A levels	Institution e.g., Taylors College	Country e.g., Australia			Year started e.g., 2001		Year completed e.g., 2005			
Please specify:					Other:					
 Applicants must attach certified copies of all relevant academic certificates and transcripts. Certified copies must be stamped and signed by a Justice of the Peace, Commissioner for Declarations, an approved Kent education agent or the issuing authority/institution, and the certifier's stamp must include the certifier's printed name, title/position, signature and date of notary. All documents not in English must be accompanied by certified and translated English copies by an approved translator.										
5. Vocational Education & Training (VET) Course(s) Details										
Preferred Commencement (VET)										
Year	Jan	Feb	Mar	Apr	May	July	Aug	Sept	Oct	
Course(s) Details (VET)										
Sydney Campus Certificate IV in Marketing and Communication BSB42415 52 weeks Diploma of Marketing and Communication BSB52415 52 weeks Advanced Diploma of Marketing and Communication BSB61315 52 weeks					Sydney Campus Certificate IV in Information Technology (Web Development) ICT40120 52 weeks Diploma of Information Technology (Front End Web Development) and (Back End Web Development) ICT50220 60 weeks Advanced Diploma of Information Technology (Full Stack Web Development) ICT60220 52 weeks					
Sydney Campus Diploma of Leadership and Management BSB50420 52 weeks Advanced Diploma of Leadership and Management BSB61015 52 weeks					Sydney Campus Certificate IV in Accounting and Bookkeeping FNS40217 72 weeks					
Sydney Campus Diploma of Project Management BSB50820 52 weeks Advanced Diploma of Program Management BSB60720 52 weeks					Sydney Campus Diploma of Accounting ICT50615 60 weeks Advanced Diploma of Accounting FNS60217 82 weeks					
Melbourne Campus Diploma of Leadership and Management BSB50420 52 weeks Diploma of Project Management BSB50820 52 weeks Certificate IV in Information Technology (Web Development) ICT40120 52 weeks					Sydney Campus Certificate III in Individual Support CHC33015 58 weeks Certificate IV in Ageing Support CHC43015 73 weeks					

Recognition of Prior Learning and/or Current Competencies				
Are you seeking RPL or RCC/Credit Transfer for studies completed?		Yes	No	
 Please attach detailed Unit Outlines for subjects/unit that have been successfully completed and the 'Course Credit Application Form for Vocational Courses'.				
6. Higher Education (HEd Course(s) Details				
Preferred Commencement and Campus Location				
Location (Please tick):		Sydney	Melbourne	
Commencement:		Trimester 1	Trimester 2	Trimester 3 Year
Course(s) Details HEd				
Bachelor of Business		Full time 36 months/8 units per year		Part time 72 months/4 units per year
Specialisation				
Management		Marketing	Information Systems	Accounting
Double Specialisation				
Marketing/Management				
Bachelor of Information Technology		Full time 36 months/8 units per year		Part time 72 months/4 units per year
Specialisation				
No Specialisation		Cyber Security		
Bachelor of Accounting		Full time 36 months/8 units per year		Part time 72 months/4 units per year
Advanced Standing/ Credit Transfer				
Are you seeking Advanced Standing/Credit Transfer for studies completed?		Yes	No	
 Please attach detailed Unit Outlines for subjects/units you have successfully completed and the 'Course Credit Application Form for Higher Education Courses'.				
7. Undergraduate Certificate Course(s) Details				
Preferred Commencement and Campus Location				
Location (Please tick):		Sydney	Melbourne	
Undergraduate Certificate in Information Technology 15 weeks				
Undergraduate Certificate in Accounting 15 weeks				
Undergraduate Certificate in Business 15 weeks				
8. English Proficiency				
Is English your first language?		Yes	No	
Do you hold a certificate of English proficiency? (e.g.: Academic IELTS, TOEFL, Pearsons)		Yes	No	
Did you complete secondary or tertiary study with English as the language of instruction? (In Australia or overseas)		Yes	No	
 Applicants must attach certified copies of all relevant English certificates and transcripts.				


9. Marketing				
How did you hear about Kent?	Friend	Internet	Agent	Other
<i>Please specify:</i>				

10. Medical / Special Needs			
Do you have difficulties in any of the following areas?	Hearing	Mobility	Vision
<i>Other Medical, Please specify:</i>			

11. Study Reason		
To get a job	For personal interest or self-development	It was a requirement of my job
I wanted extra skills for my job	To try for a different career	To get skills for community/voluntary work
To develop my existing business	To get a better job or promotion	Other reasons
To get to another course of study	To start my own business	

12. Declaration	
I declare that the information supplied in this application is true and correct. I authorise Kent to obtain enrolment and academic information from any of my previous or current education providers. I understand that Kent will take remedial corrective action if the information provided is false and misleading.	
Name:	
Signature:	Date:

13. Admission Checklist
Complete all required sections and sign this 'Application for Admission' form.
Provide a certified copy of your Australian passport or birth certificate.
Provide certified copies (and necessary translations) of your academic studies.
Provide documentary evidence of your English proficiency (if applicable)
Please check that contact details are valid and correct (incorrect details may void this application)

14. Submit your application		
<p>Submit the completed 'Application for Admission' form, including the supporting documentation by email to onshoreadmissions@kent.edu.au. Kent will endeavour to process all applications within three (3) working days. However, this may vary due to unforeseen application volumes or peak admission periods throughout the academic year.</p> <p>Incomplete applications will delay processing until Kent can accurately assess or verify that the applicant meets the entry requirements for admission.</p>		
<p>Sydney Campus Address: Mezzanine, Levels 1, 5 and 11 10 Barrack Street, Sydney, NSW, 2000 Phone: +61 2 9093 5151</p>	 <p>Melbourne and Sydney Contacts: Email: onshoreadmissions@kent.edu.au</p>	<p>Melbourne Campus Address: Levels 9 and 10, 350 Queen Street Melbourne VIC 3004 Phone: +61 3 8353 0800</p>